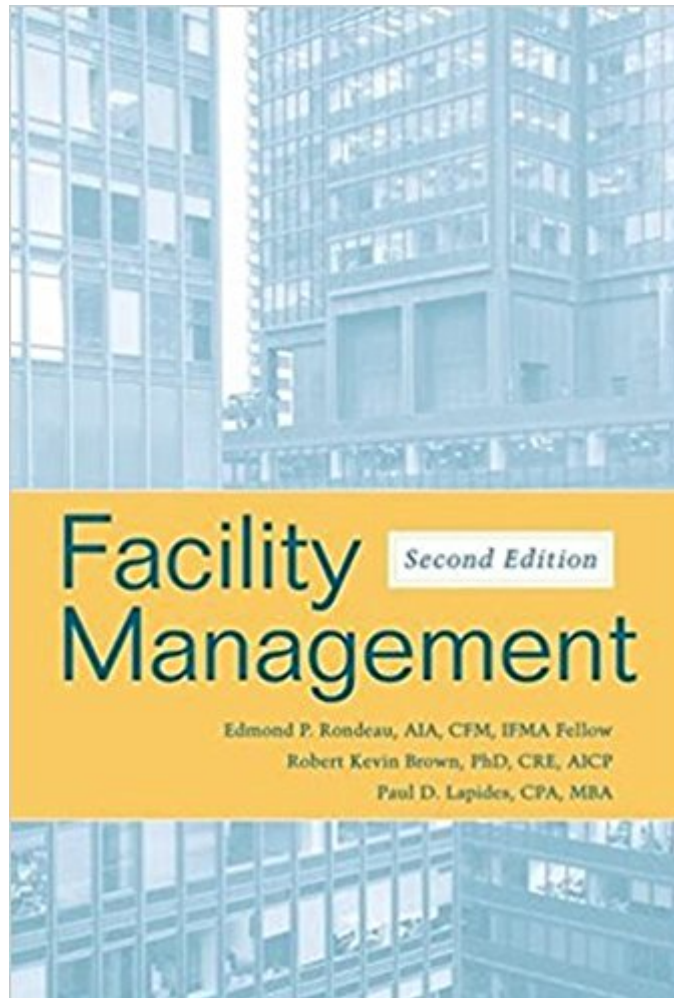




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Facility Management



Synopsis

From the moment it was first published, Facility Management became the ultimate reference for facility and design professionals who want to create a productive workplace that corresponds to the short- and long-term goals of their corporation. This Second Edition provides complete, fully up-to-date information and guidance on the evolving facility management profession that will help facility professionals and their service providers meet and exceed these goals.

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Designed to provide comprehensive, detailed information to help facility professionals and their service providers meet daily and long range challenges on all specific tasks critical to outstanding performance. Using a hands-on, practical approach the text includes policies, procedures, forms, exhibits and case studies that can easily be adapted to individual needs. Thoroughly reviews current professional trends and resources for career development at this point in time during the evolution of the profession. --This text refers to the Digital edition.

The most comprehensive guide to facility management—revised and extensively updated for the 21st century From the moment it was first published, Facility Management became the ultimate reference for facility and design professionals who want to create a productive workplace that corresponds to the short- and long-term goals of their corporation. This Second Edition of the facility manager's bible provides complete, fully up-to-date information and guidance on the evolving facility

management profession that will help facility professionals and their service providers meet and exceed these goals. Among this guidebook's outstanding features are its hands-on approach and the use of relevant exhibits including samples, policies, procedures, and forms. It provides practical guidance on a host of issues, including annual, long-range, and strategic planning; financial forecasting; real estate considerations; architectural and engineering planning and design; interior programming and space consideration; construction and renovation work; and much more. Featuring an extensive amount of new and revised information, this new edition covers all of the very latest developments in the field, including: A major section on facility management information technology—telecommunications, computer integration, safety and security, disaster avoidance and recovery, and more More in-depth information on benchmarking and outsourcing Extensive reviews of the latest industry trends Revised coverage of strategic planning, budgeting, and maintenance and operations issues A glossary that includes terminology developed over the past decade Facility Management, Second Edition is the complete, one-stop resource for facility professionals, architects, service providers, corporate real estate professionals, and educators. It is also an important introduction for young professionals and students considering a future in the industry.

ok

Thank you.

reads like a stereo manual

I had to get this book for a continuing education course and we've been required to read it. I think I'd rather have a root canal. Any day. It's crammed with information with little to no examples to illuminate. The verbiage is needlessly redundant, it's very hard to read and process. And don't get me started about the diagrams - like complicated little spiderwebs that go no-where and teach nothing. The authors have managed to take an interesting topic and field and turn it into a snoozefest.

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